



# IIMS CANADA BRANCH INAUGURAL MEETING

Date: Saturday 30 April 2016

Time: 12.00 hrs to 14.00 hrs (local Vancouver time)

Venue: Mission to Seafarers, 401 E Waterfront Rd, Vancouver, BC V6A 4G9, Canada

The meeting will be opened and chaired initially by IIMS Canada Branch Regional Director, Capt. Andrew (Drew) Korek until the appointment of a Committee Chairman, who will formally conduct the meeting proceedings thereafter.

**Please note.** The Regional Director is not an elected member of the Committee, but is available to assist them if so required. However, he is mandated by the IIMS Head Office to represent the Institute and to help to raise its profile throughout Canada.

## AGENDA

1. Introduction and welcome
2. The purpose and aims of IIMS Canada
3. The IIMS Canada Branch constitution
4. Election of the IIMS Canada Branch Officers & Committee comprising:
  - Chairman
  - Secretary
  - Treasurer
  - Committee members x 2
5. Opening Branch financial position
6. Branch membership numbers and location
7. IIMS membership cards, certificates and Canada branch stamp
8. Continuing professional development (CPD)
9. IIMS Canada branch local web site
10. Any other business
  - a. Acceptance of financial obligations inherited from AMSBC
  - b. General and branch committee meetings schedule and frequency
  - c. Outstanding membership dues
  - d. IIMS AGM meeting attendance
  - e. The Battle of Atlantic Ceremony